

Q&A Session

CPD Workshop on 26 Oct 2013

Q.1 Can CIHAPB pass members' CPD printout report for RPHM's processing?

Ans: No, two separate institutes have their own administrative procedures.

Q.2 Can CIHAPB update attendance records for members to join the activities organized by the institute?

Ans: To be considered but in view of future manpower.

Q.3 Is there any automatic reminder for CPD submission?

Ans: Yes, reminder will be sent by October of each year. Members are also encouraged to well use of members' email address assigned by CIHAPB and of email forwarding function provided by website.

Q.4 Why the cut-off date is fixed on 30 Nov of each year?

Ans: In order to make convenience for dual members of CIHAPB and HKIH to handle CPD submission, the cut-off date is fixed to be in line with the practice of HKIH.

Q.5 Do dual members need to submit CPD for both CIHAPB and HKIH separately?

Ans: Yes, they need to do so separately.

Q.6 Is dual member's HKIH CPD printout acceptable to CIHAPB?

Ans: Dual member is required to submit proper format of CPD printout and records designated by CIHAPB.

Q.7 How to classify an activity under the CPD categories in a easier way?

Ans: For activities organized by CIHAPB, CPD category for the activity is shown on notices for members' easy reference. Members are recommended always to review the circumstances under each category listed in the guidelines of CPD programme which are uploaded in the website of CIHAPB.

Q.8 Is there any extension period for members' CPD re-submission if their previous one rejected?

Ans: Yes, a 3-month extension period will be granted for members' re-submission.